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# basic education

Department: Basic Education **REPUBLIC OF SOUTH AFRICA** 

# SENIOR CERTIFICATE/ NATIONAL SENIOR CERTIFICATE

GRADE 12

**HOSPITALITY STUDIES** 

**NOVEMBER 2020** 

**MARKING GUIDELINES** 

. . . . . . . . . . . . .

**MARKS: 200** 

I.

These marking guidelines consist of 17 pages.

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#### **SECTION A**

#### **QUESTION 1**

#### 1.1 MULTIPLE-CHOICE QUESTIONS

1.1.1	C√
1.1.2	A√
1.1.3	В√
1.1.4	C√
1.1.5	В√
1.1.6	D√
1.1.7	В√
1.1.8	A√
1.1.9	C√
1.1.10	D√

#### 1.2 MATCHING ITEMS

1.2.1	D√, iii√
1.2.2	C√, ii√
1.2.3	A√, v√

### 1.3 MATCHING ITEMS

1.3.1	F√
1.3.2	E√
1.3.3	В√
1.3.4	C√

#### 1.4 **ONE-WORD ITEMS**

1.4.1	Éclair/Chocolate Éclair√
1.4.2	Fleuron√
1.4.3	Fruit curd/Lemon curd $$
1.4.4	Tongue√
1.4.5	Syrup√
1.4.6	Purr/Phyllo pastry√
1.4.7	Flexitarian/Semi-vegetarian $$
1.4.8	Yorkshire pudding√
1.4.9	Basting√
1.4.10	Fortified√

## 1.5. SELECTION (any order)

1.5.1	A√, B√, D√, E√
1.5.2	B√, D√, E√, H√
1.5.3	A√, C√

(6)

(4)

(10)

(4) (4) (2)

#### SECTION B: KITCHEN AND RESTAURANT OPERATIONS HYGIENE, SAFETY AND SECURITY

#### **QUESTION 2**

- 2.1 2.1.1 Vomiting√
  - Nausea√ •
  - Fatique√ •
  - Dizziness√
  - Loss of appetite√ •
  - Abdominal pain√ •
  - Headaches√
  - Fever√
  - Dehydration√

(Any 2) (2)

(2)

- 2.1.2 Matthew puts the elderly at risk because gastroenteritis is • contagious/can contaminate the food/ cross contamination can occur√
  - Elderly people can easily be contaminated with bacteria, because they are in a high risk group, life threatening and it can cause death $\sqrt{}$ /because their immune system is weak/less efficient√ (Any 2)
- 2.1.3 Matthew should have:
  - Practiced better personal hygiene e.g. hand washing/ sanitizing√
  - Informed his employers as soon as possible  $\sqrt{}$
  - Not worked when he had diarrhoea/not work with food  $\sqrt{(Any 2)}$ (2)•
- 2.1.4 It is going to result in bad word of mouth for the hotel/online • complaints/poor reviews/poor publicity $\sqrt{}$ 
  - That will have a negative impact on image of the hotel  $\sqrt{1}$ •
  - Fewer people will visit the hotel/loss of customers $\sqrt{}$ •
  - Resulting in a loss of profit $\sqrt{}$ •
  - They may sue the hotel/lawsuit/ ask for refund/pay medical • expenses√
  - Possible closure/fine from health inspectors  $\sqrt{}$ (Any 3) (3) •

#### 2.2 2.2.1 CHOLERA:

- Caused by bacterium/Vibrio cholerae√ •
- Drinking water contaminated with cholera bacteria  $\sqrt{(not dirty)}$ water/not untreated water)
- Eating food which has been in contact with contaminated • water, flies or soiled hands $\sqrt{}$
- Contact with infected people  $\sqrt{}$ (Any 2)

2.2.2 Loss of workforce/less chefs $\sqrt{}$ •

- Negatively affects industrial output/workflow disruption  $\sqrt{}$ •
- Loss of productivity  $\sqrt{}$
- Leads to loss of trade and income/the business is losing monev√
- Need to rehire/retrain workers $\sqrt{}$

Please turn over

(Any 2)

(2)

(2)

Hospitality	/ Studies	4 SC/NSC – Marking Guidelines	DBE/November 2020	
2.3	2.3.1	<ul> <li>Point-of-sales system (POS)/Electronic point-c (EPOS)√</li> </ul>	f-sales system	(1)
	2.3.2	<ul> <li>Orders go directly from the restaurant to the kirprocess of placing orders are simplified/ easier</li> <li>Saves time/it is quicker√</li> <li>Increase productivity/less or no paperwork√</li> <li>Keeps track of current food orders/orders are r forgotten/sequenced food orders√</li> <li>Waitron or guests know at which stage the foo</li> <li>Assists in ensuring the accuracy/less mistakes bills/orders√</li> </ul>	∽√ not lost or d preparation is√	(3)
	2.4	<ul> <li>Levels of training differ e.g. skilled vs. unskilled Levels of service can be excellent service or postar rating√</li> <li>Well trained employees work in up-market esta where clients are willing to pay for a high level of service links to the price√</li> <li>The management decides on the type of service In more informal establishments/take-aways the service is often not as good√</li> </ul>	oor service e.g. ablishment of service/type ce to be offered√ ie level of (Any 3)	(3)
		тот	AL SECTION B:	20

#### SECTION C: NUTRITION AND MENU PLANNING; FOOD COMMODITIES

#### **QUESTION 3**

3.1	3.1.1	<ul> <li>(a) The acid in lemon juice softens the gluten√ in the pastry</li> <li>It makes the dough more pliable√ and easy to roll out√</li> <li>Prevent shrinkage of dough√</li> <li>Prevent discolouration of dough√ (Any 1)</li> </ul>	(1)
		<ul> <li>(b) Fat aids in leavening/rising/creating layers√</li> <li>Creates texture and mouth feel/melts in the mouth√</li> <li>Rich flavour/enhance the flavour√</li> <li>Enhances the colour√ (Any 3)</li> </ul>	(3)
	3.1.2	<ul> <li>Wrap in cling-/plastic wrap/sealed packaging√</li> <li>In an airtight container/dry storage for up to two weeks√</li> <li>Can be frozen for up to three months√ (Any 2)</li> </ul>	(2)
	3.1.3	<ul> <li>Fruit curd e.g. lemon curd√</li> <li>Crème Pâtissière/Pastry cream/Bakers custard√ (not custard alone)</li> <li>Caramel√</li> <li>Chocolate mousse (any mousse variety)√</li> <li>Frangipane√</li> <li>Chiffon√</li> <li>Jam√</li> <li>(Any 2 relevant sweet fillings that can be piped)</li> </ul>	(2)
	3.1.4	<ul> <li>Inactivates enzymes√</li> <li>Destroys certain micro-organisms/bacteria√</li> <li>Safer to eat/ prevents disease as TB√</li> <li>Preserves/extends shelf life of the cream√ (Any 2)</li> </ul>	(2)
3.2		<ul> <li>Ice cream/sherbet√</li> </ul>	(1)
3.3	3.3.1	<ul> <li>Sheet gelatine must be separated√</li> <li>Soaked in cold water/hydrate it in water√ /for 15 minutes/ until soft /gel consistency√</li> <li>Remove the sheets from the water/liquid√</li> <li>Gently squeeze/remove the excess water/liquid out√</li> <li>Melt gelatine sheets/disperse in microwave or over/in hot water√ and then add to cheesecake mixture√ (Any 3)</li> </ul>	(3)
	3.3.2	<ul> <li>Prevention/inhibits of gel formation/ setting√</li> <li>It will melt more easily√</li> <li>Retard setting/takes longer to set√</li> <li>Have a softer gel/weakened gel/no gel/runny√ (Any 1)</li> </ul>	(1)
	3.3.3	• Add more/additional gelatine/sheets $$	(1)

(3)

(2)

(3)

(1)

(1)

- 3.3.4 Pull it away from the sides with your fingertips  $\sqrt{\text{(do not mark using knife)}}$ 
  - Use a blowtorch briefly to loosen the sides  $\sqrt{}$
  - Put a warm cloth around the mould to facilitate unmoulding  $\sqrt{}$
  - Dip the mould in hot water for 1-2 seconds and then unmould  $\sqrt{}$
  - Put a plate on top of the mould and turn over  $\sqrt{}$  (Any 3)

3.4

GL/	AZES		TOPPINGS
jam, g brushe	oat (fruit syrup, melte elatine mixture) ed/ poured/drizzled√ a nice shine√	•	Spooned/piped or arranged on top of a dessert (Meringues, crumbs, whipped cream, streusel) $$ Does not give a shine $$
	(Any	1)	(Any 1)

0	3.5	3.5.1	<ul> <li>Separate the eggs yolks and egg whites√</li> <li>Beat egg whites until soft peak stage√</li> <li>Add sugar gradually into egg whites√</li> <li>A pinch of cream of tartar is added to strengthen the maximum /</li> </ul>	
			<ul> <li>meringue√</li> <li>Keep beating until holds shape/stiff peaks√</li> </ul>	(Any 3)

#### 3.5.2 • Crispy/dry√

- Light in weight√
- Cream/white colour√
- End product must hold its shape/free of cracks $\sqrt{}$
- Beading: No sugar droplets or sugar syrup on the surface  $\sqrt{}$
- There should not be visible sugar crystals/fine texture  $\sqrt{}$

(Any 2) (2)

- 3.6 3.6.1 Steam $\sqrt{\text{(not water)}}$ 
  - 3.6.2 Crisp√
    - Hollow/air pocket/cavity√
    - Dry centre when broken open  $\sqrt{}$
    - Light in weight√
    - Light brown/golden brown/straw colour√
    - Even sized√
    - Well risen/well puffed $\sqrt{}$  (Any 3) (3)
  - 3.6.3 Initial temperature:  $200/ \pm 220^{\circ}C\sqrt{}$ 
    - Reduce to:  $170^{\circ}C/180^{\circ}C\sqrt{}$
- (Any order, only temperatures) (2)

3.7	3.7.1	Gross Profit = Selling Price – Food Cost√ = R100 000√– R30 000√ = R70 000√	(4)
	3.7.2	Cost Per Person = Selling Price ÷ Number of People√ = R100 000 ÷ 200√ = R500 per person√	
		OR	
		Cost per Person = Menu Cost ÷ Number of People√ = R60 000 (R30 000 + R15 000 + R15 000) ÷ 200√ = R300 per person√	(3)

[40]

#### **QUESTION 4**

4.1	4.1.1	•
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- Make sure it is colourful√
  Variety/various shapes/sizes and t
  - Variety/various shapes/sizes and textures $\sqrt{}$
- Make sure it is dainty/bite size  $\sqrt{}$
- Neat/cleanly finished  $\sqrt{}$
- Use applicable accompaniments  $\sqrt{}$
- Do not put too much food onto platters  $\sqrt{}$
- Make sure there is enough space around the tables on which the snacks are presented  $\!$
- Place hors d'oeuvres diagonally in neat even spaced rows or in a pattern that is pleasing to the eye√
- Use different levels and heights to add visual excitement  $\sqrt{}$
- Make sure that all cold snacks are placed on the table just before the guest arrive  $\!$
- Arrange sweet and savoury snacks separately√
- Use labels to indicate the snacks $\sqrt{}$  (Any 3) (3)
- 4.1.2 Between 3-8 different types of snacks will be served  $\sqrt{}$ 
  - Fewer than 45 guests  $\sqrt{}$
- 4.1.3 Pesto Palmiers√
  - Vegetarian sausage rolls $\sqrt{}$
  - Mushroom bouchées√
  - Haloumi barquettes/tartlets $\sqrt{}$
  - Spinach and Tofu Pizzette√
  - Tomato and Mozzarella cheese brochettes√
  - Baked vegetable spring rolls $\sqrt{}$
  - Mini vegetarian burger√
  - Vegetarian nacho's√

(Any 3 relevant **<u>baked</u> savoury lacto-vegetarian** hors d'oeuvres that includes milk and excludes eggs, meat, etc.)

(Keep principles of menu planning in mind – no repetition of product or main ingredients) (3)

(2)

4.2	4.2.1	٠	Main course is not a good combination of dishes/dishes
			unsuitable√

- No contrast in colour/all white in appearance/white basmati rice, white cauliflower, white sauce, white potato salad  $\sqrt{}$
- Too many sauces served in the main course/mushroom sauce, white sauce with cauliflower and potato salad with mayonnaise  $\!$

- Repetition of ingredients from previous course/mushroom soup and mushroom sauce√ Evaluation 1, Any 3 reasons)

(4)

(5)

#### 4.2.2 Suitable: Menu A $\sqrt{}$

Menu B unsuitable because:

- The food is not Halaal $\sqrt{}$
- Muslims are forbidden to consume pork and pork products that are on the menu/ Roasted pork  $\!$
- Alcohol beverages are forbidden/Brandy pudding is on the menu/Vanilla essence/pod in Bavarian Cream preserved with alcohol  $\!$
- Gelatine products are forbidden/Bavarian Cream and Apple Jelly contains gelatine√ (Menu choice 1, Any 4 reasons)

#### 4.3 4.3.1 • Religious reasons/Hindus/Cultural reasons√

- Are opposed to the idea of eating animals/Moral grounds based on an objection of killing animals  $\!$
- For the sustainability of the planet/want to be environmentally friendly/the meat industry is set to have a negative impact on the environment√
- Some people do not like the taste of meat $\sqrt{}$
- Meat is more expensive than plant products/affordability $\sqrt{}$

(Any 3) (3)

- - Substitute for animal protein/similar to meat protein $\sqrt{}$
  - Has low kilojoules/helps to control weight  $\sqrt{}$
  - Does not have saturated fat and cholesterol√
  - Low GI (Glycaemic Index) $\sqrt{}$
  - Adds variety to the diet  $\sqrt{}$

(Any 3) (3)

	4.3.3	<ul> <li>Legumes are soaked to:</li> <li>Soften them√</li> <li>Rehydrate them/replaces moisture/for it to double in size√</li> <li>Shorten cooking time√</li> <li>To reduce flatulence√ (Any 2)</li> </ul>	(2)
4.4	4.4.1	• Loin√	(1)
	4.4.2	<ul> <li>Mint sauce√</li> <li>Gravy√</li> <li>Apple/mint jelly√ .(Any 1)</li> </ul>	(1)
	4.4.3	Oven roasting/roasting/grilling√	(1)
	4.4.4	<ul> <li>(a) To prevent meat from being dry/to retain moisture/the meat is juicier√</li> <li>To retain nutritional value√</li> <li>To prevent loss of flavour√</li> <li>(Any 1)</li> </ul>	(1)
		<ul> <li>(b) Meat must:</li> <li>Not be cooked at excessively high or low temperatures√</li> <li>Not be cooked for too long√</li> <li>Be thawed correctly in the refrigerator√</li> <li>Not be salted beforehand√</li> <li>Not be immersed in water or washed√ (Any 3)</li> </ul>	(3)
	4.4.5	<ul> <li>(a) Ostrich√</li> <li>Pigeon√</li> <li>Quail√</li> <li>Goose√</li> <li>Pheasant√</li> <li>Guinea fowl√ (Any 2 relevant feathered game)</li> </ul>	(2)
		<ul> <li>(b) Larding√</li> <li>Barding√</li> <li>Basting√</li> <li>Marinating√</li> <li>Stuffing√ (Any 2)</li> </ul>	(2)

- 4.5 Keep the freezer temperature constant at  $-18^{\circ}C$  to  $-45^{\circ}C\sqrt{}$ 
  - Remove all air from the packaging/airtight/vacuum pack $\sqrt{}$
  - Packaging must be clean  $\sqrt{}$
  - Packaging must be strong/durable/no holes√
  - Pack portions in small practical quantities√

  - Label the meat with date of packing/follow the first-in-first-out method (FIFO), type of meat and number of portions/weights  $\sqrt{}$
  - Meat can be frozen for up to <u>3-6 months</u> $\sqrt{}$
  - Do not salt or spice meat before freezing as the flavour will intensify during freezing  $\sqrt{}$  (Any 4) (4)

[40]

#### TOTAL SECTION C: 80

# SECTION D: SECTORS AND CAREERS

#### FOOD AND BEVERAGE SERVICE

#### **QUESTION 5**

5.1.3

- 5.1 5.1.1 Security personnel  $\sqrt{}$ •
  - Doorman/bell boy√ •
  - Porter√ •
  - Parking attendant/valet√ •
  - Marketing personnel  $\sqrt{}$

#### 5.1.2 Accommodation/guest room $\sqrt{}$ •

- Function rooms/Conference area $\sqrt{}$ •
- Food and beverage/Restaurant/Coffee shop $\sqrt{}$ •
- Bars√ •
- Laundrv√ •
- Spa/Beauty treatments√ •
- Curio Shop√
- Shoeshine services√ •
- Hairdresser√
- Provide a safe environment for guests and employees (a) . /implement safety programs to protect the guests during the conference (COVID19 screening and checking for mask/temperature) $\sqrt{}$ 
  - Protect guest belongings/cars/facilities during the conference√
  - Protection of Hotel facilities and property during the conference√
  - They are vigilant and watch out for suspicious/ unauthorized vehicles/people or activities during the conference/surveillance camera $\sqrt{}$
  - Security respond to guests' complaints and concerns about noise/attends to unruly guests  $\sqrt{}$
  - They are able to respond/report swiftly and appropriately to emergency situations during the conference  $\sqrt{(Any 3)}$

#### 5.1.3 (b) An accountant pays staff salaries $\sqrt{}$ •

- Controls banking procedures  $\sqrt{}$
- Pays accounts/suppliers√ •
- Oversees the auditing of hotel funds/managing the books/managing the finances  $\sqrt{}$
- Ensures payment of tax and VAT $\sqrt{}$
- Takes care of collections which means making sure that money owed to the business is paid/cash flow  $\sqrt{}$
- Draws up budgets  $\sqrt{}$
- Prepares financial reports√ (Any 3) (3)

(Any 2) (2)

(Any 3) (3)

(3)

	5.1.4	<ul> <li>Sales and marketing department is responsible for making potential customers aware of products and services/ advertise√</li> <li>Ensures customers use products and services and provide income to the business/bringing in money√</li> <li>The finance department makes funds available for sales and marketing√</li> <li>The finance department ensures that income is spent according to the budget√</li> </ul>	(4)
5.2	5.2.1	- People attending sport events/participants of sport events \!	(1)
	5.2.2	<ul> <li>Beverage vendors on foot/trolleys/cooler bags√</li> <li>Bar on wheels/Pop-up cocktail bars√</li> <li>Tea garden√</li> <li>Beer garden√</li> <li>Coffee cart/shop√</li> <li>Selling beverages√ (water, beer, cool drinks, tea/coffee) (Any relevant 3)</li> </ul>	(3)
	5.2.3	<ul> <li>Contribute GDP (Gross Domestic Product)√</li> <li>Economic growth is stimulated/paying tax√</li> <li>Local income will increase/create more household funds/ more buying power√</li> <li>Effective marketing creates a demand for the entrepreneur's product√</li> <li>Income generated contributes to improvement in the local infrastructure of the community e.g. roads√</li> <li>Job creation is stimulated√</li> <li>Improves living standard of community√</li> <li>Revenue generated from entrepreneurs can help with sustaining natural resources√</li> <li>Multiplier effect to be clearly described√ (should be linked to bullet 3 or 7) (Any 3)</li> </ul>	(3)
	5.2.4	<ul> <li>Name of the business√</li> <li>Type of product/a short description of the product/services√</li> <li>Price√</li> <li>Explain special features√</li> <li>The contact details or location/address where the product/service can be obtained√</li> <li>Special offers e.g. buy one get one free/first 10 customers get free coffee√</li> <li>Slogan√</li> <li>Operating hours√ (Any 4)</li> </ul>	(4)

<ul> <li>area/competition√</li> <li>Inflation√</li> <li>Rising fuel prices√</li> <li>Political instability√</li> <li>Power interruptions/load shedding√</li> <li>Power interruptions/load</li> <li>Trading hours are interrupted resultin of business√</li> <li>Perishable food is destroyed√</li> <li>Menu affected/som not prepared or av</li> <li>Bad weather will in negatively on sale</li> <li>Loose equipment/</li> </ul>	5.2.5	THREATS	MOTIVATION
<ul> <li>Inflation√</li> <li>Rising fuel prices√</li> <li>Political instability√</li> <li>Power interruptions/load shedding√</li> <li>Power interruptions/load shedding√</li> <li>Weather: rain/wind√</li> <li>Robbery/Theft√</li> <li>Increases the cost running a business</li> <li>Increases operatine expenses√</li> <li>Constant strikes a action affect custo coming to the business√</li> <li>Constant strikes a action affect custor coming to the business√</li> <li>Trading hours are interrupted resulting of business√</li> <li>Perishable food is destroyed√</li> <li>Menu affected/som not prepared or av</li> <li>Bad weather will in negatively on sale</li> <li>Loose equipment/</li> </ul>			<ul> <li>Increases competition and target market is divided among the competitorsy</li> </ul>
<ul> <li>Rising fuel prices√</li> <li>Political instability√</li> <li>Power interruptions/load shedding√</li> <li>Power interruptions/load shedding√</li> <li>Constant strikes a action affect custo coming to the busi</li> <li>Trading hours are interrupted resulting of business√</li> <li>Perishable food is destroyed√</li> <li>Menu affected/som not prepared or av</li> <li>Bad weather will in negatively on sale</li> <li>Robbery/Theft√</li> <li>Loose equipment/</li> </ul>		<ul> <li>Inflation√</li> </ul>	<ul> <li>Increases the cost of</li> </ul>
<ul> <li>Political instability√</li> <li>Power interruptions/load shedding√</li> <li>Power interruptions/load shedding√</li> <li>Constant strikes a action affect custo coming to the busi</li> <li>Trading hours are interrupted resultin of business√</li> <li>Perishable food is destroyed√</li> <li>Menu affected/som not prepared or av</li> <li>Bad weather will in negatively on sale</li> <li>Robbery/Theft√</li> <li>Loose equipment/</li> </ul>		<ul> <li>Rising fuel prices√</li> </ul>	Increases operating
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<ul> <li>Weather: rain/wind√</li> <li>Bad weather will in negatively on sale</li> <li>Robbery/Theft√</li> <li>Loose equipment/</li> </ul>			<ul> <li>Trading hours are interrupted resulting in loss of business√</li> <li>Perishable food is destroyed√</li> <li>Menu affected/some dishes</li> </ul>
Robbery/Theft√     Loose equipment/		• Weather: rain/wind $$	<ul> <li>not prepared or available√</li> <li>Bad weather will impact negatively on sales√</li> </ul>
			<ul> <li>Loose equipment/money√</li> </ul>
			<ul> <li>Event is cancelled/ no spectators allowed√</li></ul>

[30]

(4)

#### **QUESTION 6**

6.1	6.1.1	Pinotage $\sqrt{(not Beyerskloof Pinotage)}$			(1)
	6.1.2	Between 15-20 °C/room temperature $$			(1)
	6.1.3	Beef Goulash√			(1)
	6.1.4	(a)	Allow the guest/host to feel the temperature of the Show guest/host the label of the wine $$ Show the guest/host that the bottle is sealed $$ Pour a small amount/only a mouthful into the host for a taste to ensure the wine is correct $$		
		(b)	Wine should be poured from the right-hand side guest/host $\!$	of the (1 mark)	
		(C)	The glass should be filled halfway $$	(1 mark)	
		(d)	The red wine bottle should be placed on the table the sideboard $\!$	e or on (1 mark)	(5)
6.2	6.2.1	<ul> <li>The waitron presents the drink menu open to the guest/host√ after they have been seated√</li> <li>Present the drinks menu from the left-hand side√</li> <li>With the left hand√</li> <li>If the guest/host do not take it, place on the table√ (Any 2)</li> </ul>		(2)	
	6.2.2	<ul> <li>Place butter dish in middle of table√</li> <li>Bread is placed in a basket√</li> <li>Place basket on the table and guests serve themselves√ OR</li> <li>Silver service takes place from left hand side√</li> <li>Hold breadbasket on the flat of the left hand√</li> <li>Lower your left hand to no more than 5 cm of the edge of the guest's side plate√</li> <li>Pick the roll with the right hand using a food tong or serving spoon and fork √</li> <li>Transfer to side plate of guest√</li> <li>Move around table in anti-clockwise sequence offering bread to each guest√</li> <li>Serve ladies first, then gentleman and end with host√</li> </ul>		ge of the serving ng bread √	
			on't leave basket on the table $$	(Any 3)	(3)

6.3 Incorrect procedure/correct procedure√ Incorrect procedure: The waiter served boiling coffee $\sqrt{}$  instead of hot coffee $\sqrt{}$ He served the coffee from left hand side  $\sqrt{1}$  instead of right-hand side  $\sqrt{1}$ Service was in a clockwise direction√ instead of anti-clockwise√ Correct procedure: The waiter ended by serving coffee to the host  $\sqrt{1}$ Putting down the sugar and milk on the table  $\sqrt{1}$ (Evaluate only 1, Any 3) (4) 6.4 Swizzle sticks√ • Decorative novelties/ umbrellas√ • Straws√ . Orange/lemon slice/pineapple – disposable/inedible√ • Toothpick with fruit/olive $\sqrt{}$ . Flowers√ (Any 2) (2) 6.5 6.5.1 Plated service√ (1)6.5.2 Better portion control  $\sqrt{}$ • Less wastage√ • More creativity from the chef/food is attractive  $\sqrt{}$ • No special skills or training in terms of serving  $\sqrt{}$ • Faster service/more guests served at the same time/saves time√ (Any 3) (3)6.5.3 Let the guest describe without interruption what the problem is√ Handle situation calmly and professionally/polite, don't let emotions get in the way  $\sqrt{}$ Maintain eye contact and positive body language  $\sqrt{}$ Report to the maître d hotel/manager $\sqrt{}$ Management may offer a free drink or meal/offer a free drink • with permission√ Show your understanding and willingness to resolve the • matter√ Never argue with a customer  $\sqrt{}$ Listen and pay attention to the guest  $\sqrt{}$ You need to acknowledge the complaint and thank the guest to • bringing it to your attention  $\sqrt{}$ Apologize sincerely√ • Decide on a solution and carry out the solution promptly/take • the food back to the kitchen  $\sqrt{}$ Serve a hot meal  $\sqrt{}$ • Ask if they want the same food or bring a menu $\sqrt{}$ • Always follow up on complaints or questions to make sure that they were dealt with to the guest's satisfaction  $\sqrt{}$ When a complaint can't be resolved immediately, a written • response may be necessary  $\sqrt{}$ (Any 4) (4)

6.6

- Conduct stock taking  $\sqrt{}$
- Wash and polish used glasses  $\sqrt{}$
- Clear the bar and pack away equipment/glasses $\sqrt{}$
- Remove all empty bottles/empty bins $\sqrt{}$
- Empty liqueur trolley and return stock to the bar restock the bar from the cellar \!
- Switch off appliances not in use  $\sqrt{}$
- Cash up/count money $\sqrt{}$

(Any 3) (3)

## TOTAL SECTION D: 60

GRAND TOTAL: 200