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**SA EXAM  
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MINISTER OF EDUCATION  
REPUBLIC OF SOUTH AFRICA

**NATIONAL  
SENIOR CERTIFICATE**

**GRADE 12**

**BUSINESS STUDIES P2  
PREPARATORY EXAMINATION  
SEPTEMBER 2022**

**MARKS: 150**

**TIME: 2 hours**

**This question paper consists of 9 pages.**

## INSTRUCTIONS AND INFORMATION

Read the following instructions carefully before answering the questions.

1. This question paper consists of THREE sections and covers TWO main topics.

SECTION A: COMPULSORY

SECTION B: Consists of THREE questions.

Answer any TWO of the three questions in this section.

SECTION C: Consists of TWO questions.

Answer any ONE of two questions in this section.

2. Read the instructions for each question carefully and take note of what is required.

Note that ONLY the first TWO questions in SECTION B and the FIRST questions in SECTION C will be marked.

3. Number the answers carefully according to the numbering system used in this question paper. No marks will be awarded for answers that are numbered incorrectly.
4. Except where other instructions are given, answers must be written in full sentences.
5. Use the mark allocation and nature of each question to determine the length and depth of an answer.
6. Use the table below as guide for mark and time allocation when answering each question.

SECTION	QUESTION	MARKS	TIME(minutes)
<b>A: Objective-type questions COMPULSORY</b>	<b>1</b>	<b>30</b>	<b>20</b>
<b>B: THREE direct/indirect-type questions</b>  <b>CHOICE:</b> <b>Answer any TWO.</b>	<b>2</b>	<b>40</b>	<b>35</b>
	<b>3</b>	<b>40</b>	<b>35</b>
	<b>4</b>	<b>40</b>	<b>35</b>
<b>C: TWO essay-type questions</b>  <b>CHOICE:</b> <b>Answer any ONE.</b>	<b>5</b>	<b>40</b>	<b>30</b>
	<b>6</b>	<b>40</b>	<b>30</b>
<b>TOTAL</b>		<b>150</b>	<b>120</b>

7. Begin the answer to EACH question on a NEW page, e.g. QUESTION 1 – new page, QUESTION 2 – new page.
8. You may use a non-programmable calculator.
9. Write neatly and legibly.

**SECTION A (COMPULSORY)****QUESTION 1**

- 1.1 Various options are provided as possible answers to the following questions. Choose the answer and write only the letter (A-D) next to the question numbers (1.1.1 to 1.1.5) in the ANSWER BOOK, e.g. 1.1.6 D.

1.1.1 This form of ownership is established by a group of people who agree to work together for their mutual economic benefit.

- A. Close corporation
- B. Cooperative
- C. Personal-liability company
- D. Public company

1.1.2 Insurance companies apply the ... clause when goods are under-insured .

- A. average
- B. reinstatement
- C. insured value
- D. excess

1.1.3 Mzamo Traders practice the right to ... by ensuring that employees are not forced to do degrading work

- A dignity
- B privacy
- C information
- D equity

1.1.4 John should be firm and assertive when dealing with the ... as a type of difficult personality

- A quiet person
- B complainer
- C expert
- D aggressive person

1.1.5 Team members show respect for the skills of other team members. This is known as ... criteria for successful team performance.

- A communication
- B interpersonal attitude and behaviour
- C collaboration
- D shared values/mutual trust and support

(5x2) (10)

- 1.2 Complete the following statements by using the words provided in the list below. Write only the word(s) next to the question numbers (1.2.1 to 1.2.5) in the ANSWER BOOK.

simple;...oral;...language;...nominal group;...health and safety representative;...compound;...Delphi;...race;...employer;...written
---

- 1.2.1 Tony earned ... interest calculated on the principal amount and accumulated interest
- 1.2.2 A nonverbal presentation would be information in the form of a... report.
- 1.2.3 Fled Enterprise hired an interpreter to ensure that everyone understand what is being said in the meeting. The business is addressing ... as a diversity issue.
- 1.2.4 Sasko Traders applied the ... problem-solving technique when they allowed employees to silently brainstorm ideas then share them with other colleagues.
- 1.2.5 The responsibility of the ... is to provide all the necessary equipment for workers to perform their duties.

(5 x 2)(10)

- 1.3. Choose a description from COLUMN B that matches a term in COLUMN A.  
Write only the letter (A–J) next to the question number (1.3.1 to 1.3.5) in the  
ANSWER BOOK, e.g. 1.3.6 K

	<b>COLUMN A</b>		<b>COLUMN B</b>
1.3.1	Grievance	A	shares cannot be converted into ordinary shares
1.3.2	Public company	B	encourage employees to participate in cultural activities
1.3.3	Economic right	C	covers a specified event that will occur sooner or later
1.3.4	Redeemable preference shares	D	raises capital by inviting the communities to buy shares
1.3.5	Assurance	E	clash of opinions in the workplace
		F	covers a specified event that may occur
		G	equal pay for work of equal pay
		H	shares can be bought back at the option of the issuing company
		I	raises capital by inviting all potential investors to buy shares in the company
		J	when an employee is unhappy in the workplace

(5 x 2) (10)  
**TOTAL SECTION A: 30**

**SECTION B**

Answer ANY TWO questions from this section.

**NOTE:** Clearly indicate the QUESTION NUMBER of each question that you choose. The answer to EACH question must start on a NEW page, e.g. QUESTION 2 on a NEW page, QUESTION 3 on a NEW page.

**QUESTION 2: BUSINESS VENTURES**

- 2.1 List any FOUR types of benefits paid out by Unemployment Insurance Fund (UIF). (4)
- 2.2 Identify the type of shares offered by Mageba Ltd EACH of the statements below:
- 2.2.1 Shareholders will receive compensation in the form of shares for unpaid dividends. (2)
- 2.2.2 Ntando and Ishaak only receive dividends when the company made a profit. (2)
- 2.3 Explain the function of the Johannesburg Securities Exchange/JSE. (6)
- 2.4 Discuss the advantages of a state-owned company. (6)
- 2.5 Read the scenario below and answer the questions that follow.

**TILDA TRADING (TT)**

Tilda Trading is known of selling quality products to various customers. The management of Tilda Trading insured their business against fire and theft. TT disclosed everything that may affect the extent of the risk.

- 2.5.1 Identify TWO principles of insurance that are applicable to TT. Motivate your answer by quoting from the scenario above.

Use the table below as a GUIDE to answer QUESTION 2.5.1

PRINCIPLES OF INSURANCE	MOTIVATIONS
1	
2	

- (6)
- 2.5.2 Discuss the advantages of insurance for businesses. (4)
- 2.6 Explain the aspects that must be considered when designing a multimedia presentation. (4)
- 2.7 Recommend ways in which the presenter can handle feedback after the presentation in non-aggressive and professional manner. (6)

**[40]**

**QUESTION 3: BUSINESS ROLES**

- 3.1 Name any TWO social rights in the workplace. (2)
- 3.2 Outline the differences between *problem solving* and *decision making*. (4)
- 3.3 Read the scenario below and answer the question that follows.

**NAIDOO MANUFACTURERS (NM)**

Naidoo Manufacturers specialises in the manufacturing of cargo ships. The management of NM ensures that decisions are clearly communicated to all stakeholders. They appointed external auditors to audit their financial statements. NM conducts business in a professional, responsible, and ethical manner.

- 3.3.1 Identify TWO King Code principles for good corporate governance applied by NM. Motivate your answer by quoting from the scenario above. (6)

Use the table below as a GUIDE to answer QUESTION 3.3.1.

KING'S CODE PRINCIPLES	MOTIVATIONS
1.	
2.	

- 3.3.2 Advise NM on ways in which professional, responsible, ethical and effective business practice should be conducted. (4)
- 3.4 Discuss the impact of brainstorming as a problem-solving technique. (6)
- 3.5 Read the scenario below and answer the questions that follow.

**SMART TEAM (SM)**

Smart Team specialises in organising social events. The SM team members value the contributions of individual members. They also appreciate each other's' efforts. Team members share a set of team values and implement group decisions.

- 3.5.1 Quote TWO characteristics of successful team performance from the scenario above. (2)
- 3.5.2 Explain other characteristics of successful team performance. (4)
- 3.6 Discuss causes of conflict in the workplace. (6)
- 3.7 Suggest ways in which businesses could create an environment that promote creative thinking in the workplace. (6)

**[40]**



**QUESTION 4: MISCELLANEOUS TOPICS****BUSINESS VENTURES**

- 4.1 Name any FOUR factors that should be considered when making investment decisions. (4)
- 4.2 Outline the difference between limited and unlimited liability. (4)
- 4.3 Read the scenario below and answer the questions that follow.

**MZANSI CONSULTING (MC)**

Mzansi Consulting offers financial advice to various clients. MC requested Elsie, the financial manager, to do a presentation about the business products. Elsie distributed hard copies at the end of the presentation for future reference.

- 4.3.1 Identify the visual aid used by Elsie in the scenario above (2)
- 4.3.2 Discuss the impact of the type of visual aid identified in QUESTION 4.3.1 (6)
- 4.4 Advise businesses on the advantages of the charismatic leadership style. (4)

**BUSINESS ROLES**

- 4.5 Name THREE types of unprofessional business practices. (3)
- 4.6. Outline the benefits of diversity in the workplace. (6)
- 4.7 Discuss the roles of the health and safety representative in protecting the workplace environment. (4)
- 4.8 Read the scenario below and answer the questions that follow.

**MACO TRADERS (MT)**

Maco Traders is located in an area where many people are unable to find work due to illiteracy. MT wishes to address this issue.

- 4.8.1 Identify the socio-economic issue that is applicable to MT. Motivate your answer by quoting from the scenario above. (3)
- 4.8.2 Suggest ways in which MT can deal with socio-economic issue identified in QUESTION 4.8.1. (4)

**TOTAL SECTION B:** [40]  
80

**SECTION C**

Answer **ANY ONE** question from this section

**NOTE:** Clearly indicate the QUESTION NUMBER of the question chosen.

**QUESTION 5: BUSINESS VENTURES (MANAGEMENT AND LEADERSHIP)**

Businesses believe that the autocratic and democratic leadership styles are equally effective in leading employees in the workplace. They also realise the importance of the role of personal attitude in successful leadership. Some leaders apply the laissez-faire leadership and the transactional leadership styles in the

Write an essay on management and leadership in which you include the following aspects:

- Outline the differences between the *autocratic* and *democratic* leadership styles.
- Explain the role of personal attitude in successful leadership.
- Discuss the impact of the laissez-faire leadership style on businesses.
- Suggest situations in which the transactional leadership style can be applied in the workplace.

[40]

**QUESTION 6: BUSINESS ROLES (SOCIAL RESPONSIBILITY, CSR AND CSI)**

Businesses are expected to be socially responsible through Corporate Social Responsibility (CSR) and Corporate Social Investment (CSI) projects. They must also know the relationship between triple bottom line and social responsibility as well the impact of CSI on their operations. Businesses should contribute time and effort in improving the well-being of their employees.

Write an essay on CSR and CSI in which you address the following aspects:

- Outline the differences between CSR and CSI.
- Explain the relationship between triple bottom line and social responsibility.
- Discuss the impact of corporate social investment on businesses.
- Suggest ways in which businesses can contribute time and effort in improving the well-being of employees

[40]

<b>TOTAL SECTION C:</b>	<b>40</b>
<b>GRAND TOTAL:</b>	<b>150</b>



**KWAZULU-NATAL PROVINCE**  
**EDUCATION**  
REPUBLIC OF SOUTH AFRICA

**DIRECTORATE:**  
**EXAMINATION & ASSESSMENT**

Private Bag X91, EAST END, 4018  
Melgate Building, 72 Stalwart Smelans Street, Durban, 4000

Provincial Examination Administration

23/09/2022

**TO: THE CHIEF INVIGILATOR OF ALL SCHOOLS OFFERING:  
BUSINESS STUDIES P2**

**NATIONAL SENIOR CERTIFICATE: PREPARATORY EXAMINATION  
SEPTEMBER 2022: GRADE 12**

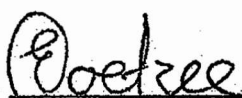
**DATE OF EXAMINATION: 27 SEPTEMBER 2022**

**ERRATA**

Please take note of the following change:

PAGE	NUMBER	ERROR	CORRECTION
7	Question 3.3 (Scenario – Last sentence)	NM conducts business ... and ethical ...	NM conducts business ... and ethical manner.
9	Question 5 (Last sentence)	Some leaders ... in the ...	Some leaders ... in the workplace.

Kindly ensure that candidates are informed of the Errata.

  
\_\_\_\_\_  
**MS E. COETZEE**  
**PROVINCIAL EXAMINATIONS**  
**AND ASSESSMENT SERVICES**

23/09/2022  
**DATE**