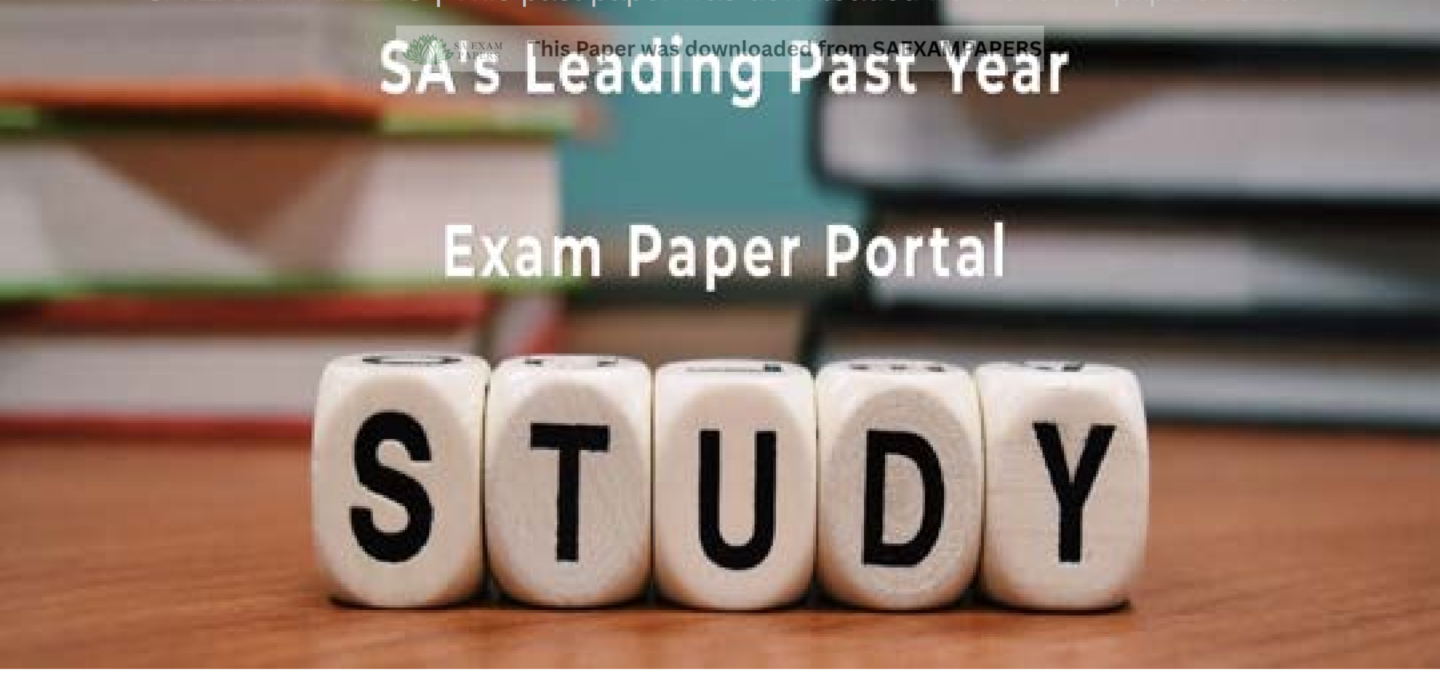
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STUDY

**KWAZULU-NATAL PROVINCE**

**EDUCATION**
REPUBLIC OF SOUTH AFRICA

**PREPARATORY EXAMINATION**

**GRADE 12**

# BUSINESS STUDIES P2

**PREPARATORY EXAMINATION**

**SEPTEMBER 2025**

**MARKS: 150**

**TIME: 2 hours**

**This question paper consists of 9 pages.**

## INSTRUCTIONS AND INFORMATION

Read the following instructions carefully before answering the questions.

1. This question paper consists of THREE sections.

   SECTION A: COMPULSORY

   SECTION B: Consists of THREE questions. Answer any **TWO** of the three questions in the section.

   SECTION C: Consists of TWO questions. Answer any **ONE** of the two questions in this section.

2. Read the instructions for each question carefully and take particular note of what is required.

   Note that ONLY the first TWO questions in SECTION B and the first question in SECTION C will be marked.

3. Number the answers correctly according to the numbering system used in this question paper. NO marks will be awarded for answers that are numbered incorrectly.

4. Except for where other instructions are given, answers must be full sentences.

5. Use the mark allocation and nature of each question to determine the length and the breath of an answer.

6. Use the table below as a guide for mark and time allocation when answering each question.

| SECTION | QUESTION | MARKS | TIME (minutes) |
|---|---|---|---|
| **A: Objective-type questions COMPULSORY** | **1** | **30** | **30** |
| | | | |
| **B: THREE direct/indirect-type questions CHOICE: Answer ANY TWO** | **2** | **40** | **30** |
| | **3** | **40** | **30** |
| | **4** | **40** | **30** |
| | | | |
| **C: TWO essay-type questions CHOICE: Answer ANY ONE** | **5** | **40** | **30** |
| | **6** | **40** | **30** |
| **TOTAL** | | **150** | **120** |

7. Begin the answer to EACH question on a NEW page, e.g. QUESTION 1- new page.

8. You may use an unprogrammable calculator.

9. Write neatly and legibly.

## SECTION A: (COMPULSORY)

## QUESTION 1

1.1 Various options are provided as possible answers to the following questions. Choose the answer and write only the letter (A-D) next to the question numbers (1.1.1 to 1.1.5) in the ANSWER BOOK, e.g. 1.1.6 D.

1.1.1 Leaders should model the behaviour that they want to see in team members. This demonstrates the …

A situation in which the transactional leadership style can be applied.
B role of personal attitude in successful leadership.
C situation in which the charismatic leadership style can be applied.
D situation in which the democratic leadership style can be applied.

1.1.2 The name of the company must end with INC. This is a characteristic of… as a form of ownership.

A private company
B state-owned company
C personal liability company
D public company

1.1.3 Nganga Enterprises invested R4 000 at 8% simple interest per year. They will receive an amount of … as interest at the end of 18 months.

A R8200
B R7200
C R400
D R480

1.1.4 Minolta Securities considered the advantages and disadvantages of each proposed solution. This problem-solving step is known as …

A defining the problem.
B evaluating alternative solutions.
C implementing the best solution.
D identifying alternative solutions.

1.1.5 The ability to influence and guide others in the workplace is a description of …

A leadership
B management
C charismatic leadership
D laissez faire leadership **(5 x 2) (10)**

  

1.2 Complete the following statements by using the words provided in the list below. Write only the word(s) next to the question numbers (1.2.1 to 1.2.5) in the ANSWER BOOK, e.g. 1.2.6 D

| |
|---|
| excess; shares; brainstorming; quiet; HIV/Aids; debentures; unemployment; nominal group; premium; indecisiveness |

1.2.1 The insurer requested Teddy Transport to first pay upfront an … of R5 000 towards the insurance claim to repair on of their buses.

1.2.2 Thinly Copiers issued … to raise borrowed capital from the public.

1.2.3 The Getto Trading employers applied the … problem-solving technique when all members of the group randomly make suggestions.

1.2.4 The strategy to deal with … as a personality demonstrated by Joseph, is to guide him through alternatives.

1.2.5 Cettis- Jones Services deal with … as a socio-economic issue by offering bursaries to the community to improve the level of education.

(5 x 2) (10)

  

1.3 Choose a description from COLUMN B that matches a term in COLUMN A. Write only the letter (A-J) next to the question numbers (1.3.1 to 1.3.5) in the ANSWER BOOK, e.g. 1.3.5 J. 1. H, 2. E, 3, I 4, F, 5. G

| COLUMN A | | COLUMN B |
|---|---|---|
| 1.3.1 Management | A | owner's personal assets are protected against the debts of the business |
| 1.3.2 Handout | B | employees use business resources for personal gain |
| 1.3.3 Unlimited liability | C | focus on how and when |
| 1.3.4 Abuse of work time | D | remove potential dangers by providing personal protective clothing |
| 1.3.5 Health and safety representatives | E | electronic information that can be viewed on the screen during a presentation |
| | F | focuses on what and why |
| | G | owners' personal assets may be seized to pay for the debts of the business |
| | H | employees make personal calls during office hours |
| | I | printed information provided to the audience at the end of a presentation |
| | J | Ensure that dangerous equipment is used under the supervision of trained workers |

(5 x 2) (10)

**TOTAL SECTION A: 30**

  

## SECTION B

Answer ANY TWO questions from this section.
Clearly indicate the QUESTION NUMBER of each question that you choose.

### QUESTION 2: BUSINESS VENTURES

2.1 Name any FOUR types of benefits paid out by the Unemployment Insurance Fund (UIF). (4)

2.2 Outline factors that should be considered by the presenter while presenting. (6)

2.3 Read the scenario below and answer the question that follows.

| ARISE GROUP (AG) |
|---|
| Arise Group, offers different types of preference shares to shareholders. Some shareholders bought shares that will allow them to receive past dividends. Others chose shares that allowed them to share in the surplus profit of the business. |

Identify TWO types of preference shares offered by AG. Motivate your answer by quoting from the scenario above.

Use the table below as a GUIDE to answer QUESTION 2.3.

| TYPES OF PREFERENCE SHARES | MOTIVATIONS |
|---|---|
| 1. | |
| 2. | |

Max (6)

2.4 Explain the differences between democratic and *autocratic* leadership styles. (4)

2.5 Read the scenario below and answer the questions that follow.

| HIMALAYA FOODS (HF) |
|---|
| Reshma, the accountant at Himalaya Foods, presented the financial statement to the board of directors of the business. She decided to use slides that were projected on a screen during her presentation. |

2.5.1 Identify the visual aid that Reshma used during the presentation. (2)

2.5.2 Explain the impact of the visual aid identified in QUESTION 2.5.1. (4)

2.6 Discuss how the following criteria could contribute to the success and/or failure of a sole trader:

2.6.1 Taxation (4)

2.6.2 Management (4)

2.7 Suggest situations in which the transactional leadership style can be applied in the workplace. (6)

**[40]**

## QUESTION 3: BUSINESS ROLES

3.1 Name any THREE stages of team development. (3)

3.2 Outline the causes of conflict in the workplace. (6)

3.3 Read the scenario below and answer the questions that follow.

| MITOMA MANUFACTURERS (MM) |
|---|
| Mitoma Manufacturer is well known for manufacturing high-quality products. The management of MM decided to invest their surplus funds in the community, customers, rural development, supply chain and employees. |

3.3.1 Name THREE corporate social investment (CSI) focus areas in the scenario above. (3)

3.3.2 Discuss the impact of corporate social investment (CSI) on MM. (6)

3.4 Explain the advantages of creative thinking in the workplace. (6)

3.5 Read the scenario below and answer the questions that follow:

| PAINTINGS SOUTH (PS) |
|---|
| Paintings South sells artwork for home decorations. Employees of PS are given the same opportunities regardless of race and gender. PS directors are transparent about their financial statements. |

3.5.1 Identify TWO human rights that are promoted by PS. Motivate your answer by quoting from the scenario above.

Use the table below as a GUIDE to answer QUESTION 3.5.

| HUMAN RIGHTS | MOTIVATIONS |
|---|---|
| 1. | |
| 2. | |

**Max (6)**

3.6 Discuss the advantages of force-field analysis in solving complex business problems. (4)

3.7 Recommend ways in which businesses could promote cultural rights in the workplace. (6)
**[40]**

## QUESTION 4: MISCELLANEOUS TOPCS

### BUSINESS VENTURES

4.1 List any FOUR types of investment opportunities. (4)

4.2 Identify the leadership theory applicable to EACH statement below:

4.2.1 Leaders are adaptable as the task dictates the leadership style that should be applied. (2)

4.2.2 Leaders lead by example and reward positive behaviour. (2)

4.3 Explain the functions of the Johannesburg Securities Exchange (JSE). (6)

4.4 Advise businesses on the advantages of the state-owned company (6)

### BUSINESS ROLES

4.5 Outline the differences between problem-solving and *decision-making.* (4)

4.6 Describe the purpose of *corporate social responsibility (CSR).* (4)

4.7 Read the scenario below and answer the questions that follow.

| **MOLEFE ENTERPRISES (ME)** |
|---|
| Human Resources Manager (HRM) at Molefe Enterprises has been dealing with grievances in the business. She has allowed the aggrieved employees to verbally report incidents to their supervisor. She identified the cause of conflict to get clarity on its nature. Matters are referred to Labour Court/Labour Appeal Court if employees are not satisfied. |

4.7.1 Quote TWO correct procedures followed by ME to deal with grievance from the scenario above. (2)

4.7.2 Discuss other correct procedures that ME should follow to deal with grievances in the workplace. (4)

4.8 Advise businesses on the benefits of diversity in the workplace. (6)

**[40]**

**TOTAL SECTION B: [80]**

## SECTION C

Answer any **ONE** question from this section.

**NOTE**: Clearly indicate the QUESTION NUMBER of the chosen question.

### QUESTION 5: BUSINESS VENTURES (INSURANCE)

| |
|---|
| Businesses must analyse the differences between over-insurance and under-insurance when insuring properties. The advantages of an insurance for businesses weigh more than premiums payable monthly. Both insurer and the insured are guided by the principles of insurance when entering an insurance contract. It is mandatory for businesses to register employees with the Compensation for Occupational Injuries and Diseases Fund. |

Write an essay on insurance in which you include the following aspects:

- Outline the differences between over-insurance and under-insurance.
- Explain the advantages of insurance for businesses.
- Discuss any THREE principles of insurance.
- Advise businesses on the Compensation for Occupational Injuries and Diseases Fund as a type of compulsory insurance.

**[40]**

### QUESTION 6: BUSINESS ROLES (ETHICS AND PROFESSIONALISM)

| |
|---|
| Businesses are expected to demonstrate ethical and professional behaviour in their dealings. Businesses should guard against unethical business practices as they may pose numerous challenges. Successful businesses develop strategies to deal with unethical business practices. Businesses are required to conduct their practices in a professional, responsible, ethical and effective manner. |

Write an essay on ethics and professionalism in which you include the following aspects:

- Outline the differences between ethical and professional behaviour.
- Explain how the THREE types of unethical business practices pose challenges to businesses.
- Discuss ways in which businesses could deal with THREE types of unethical business practices explained above.
- Suggest ways in which professional, responsible, ethical and effective business practice should be conducted.

**[40]**

**TOTAL SECTION C: (40)**

**GRAND TOTAL:150**